

Vendor Application

3rd Annual Conroe Shakespeare Festival
March 24th 9am-6pm
205 Metcalf St. Conroe Texas

Business Name: _____

Contact Person: _____

Phone: _____ Cell: _____

Email: _____ Tax ID # (if selling/applicable) _____

If selling/Description of items: _____

Please mark the applicable amount as follows:

10X10 Non/Profit ___ (fee waived with proof of Federal exemption letter)

10x10 Vendor ___ fee of \$50

Food Vendor ___ fee of \$100 (please provide copy of/display permit from Health Department)

Food Vendors:

Please provide length and width measurements of your truck, amount of amps needed (no generators please), nonprofit letter (if applicable), Health Department Permit, and proof of insurance.

Please do not dump grease, no alcohol and clean your space when you leave.

All: Please bring your own tables, chairs and coverings. Covering/tents cannot be larger than 6x6. No checks will be accepted.

Payment made to ConroeBardFest@gmail.com via Pay Pal

Return this application and documents to ConroeBardFest@gmail.com.

Questions to be made to Misty Dempsey at 832-707-0178

Day of Event
March 24th 2018

Please arrive no later than 8 am. Booths and food trucks must be loaded in and vehicles cleared by 9 am when the festival starts. We provide parking within walking distance to set up. Load out begins at 6pm and you must have your space cleared by 7pm. Last vendor load in will be at 8:45am due to safety of our guests.

Arrival: Please use the S Pacific Street and Main Street intersection on your directions. The barricade located on the S Pacific side of Main is your load in check point. Someone will be stationed to ask your name, verify your payment and assign you your space number. You will also be given a map with your space highlighted. Please pull forward through the barricade to your space. When load in is complete please exit the Thompson road exit and pull behind the Owen Theater for vendor parking. If you have questions please ask the attendant.

Departure: Please follow same route. At 6pm the Barricade at Main and S Pacific will be removed to allow you to pull in and load. Exit the same way on Thompson. This basically creates a circle and makes load in/out smoother.

Vendors (ALL): You are more than welcome to dress up in Elizabethan style attire. The more you embrace the Shakespeare vibe the more fun our guests will have. We will not provide volunteers for lunch breaks. It is a long day, so either bring an extra person or have a sign to place on your table/booth if needed. Vendors who are not acknowledged as a "food vendor" are not allowed to sell food or drinks. Candy is not allowed to be handed out or thrown at guests.

No Alcohol. No Smoking. No Pets.

Conroe BardFest
March 24th 2016
205 Metcalf St. Conroe, Texas 77301 (Founders Plaza)

8am Vendor Load In
8:45am Last Load In
9am Gates Open 6pm Gates Close
6pm-7pm Vendor Load Out

