

## **Market Days Participant Application**

The Conroe First Thursday Market Days is a Conroe Downtown Area Association (CDAA) owned and operated by the local merchants. All vendors must have filed an application to participate in the First Thursday Market Days. Food vendors must meet additional Health Department requirements and submit an additional fee. Any concerns may be discussed with the CDAA Representative before or after the event. *Event is at Heritage Plaza Park March-October.*

***Remember YOUR success at the event is also YOUR responsibility-SHARE!***

**Each Vendor Fee \$25 per event and each 10 x 10 space**

(Checks made out to CDAA or cash acceptable)

### **Guidelines for Vendors:**

- All vendors must complete and submit a Vendor Application which includes acceptance of the Market Rules and Regulations, and adherence to related governmental rules and permit requirements
- All vendors must be setting up by 3:00pm unless other arrangements have been made. • Vendors must provide their own tent, table, chairs, signs, and other needed items (10 X 10 tents)
- Assume electricity is not available. If electricity is available, vendors must supply their own extension cords and mats or tape to cover any portions of the cord that lie in any walking area used by market customers.
- A positive attitude must be maintained for the duration of the market. Inappropriate behavior will not be tolerated and may lead to permanent expulsion of event.
- All vendors must wear shoes and shirts at all times. Periodically the Farmer's Market will have themes. Please try to dress for the theme when appropriate and decorate your booth to the given theme.
- No smoking in vendor booth
- No foul language • Possession of firearms or consumption of alcohol or use of drugs, or operating under the influence is not permitted and is grounds for permanent eviction from the market.
- Portable restrooms are available on site

- Trash must be placed in suitable containers. The market provides trash barrels for vendor convenience. Boxes that are left at the market for disposal must be broken down and placed near the trash receptacles. No trash should be left in the market area.

### **Food Vendors:**

#### **Must have their Temporary Food Establishment Permit**

- Manufactured food products must meet City of Conroe and Montgomery County Health Department requirements, including licensing and permitting rules. • Foods and food products produced by "Cottage Food Producers" may be sold at the farmers' market pursuant to the rules and regulations established by the State of Texas Department of Health.
- All foods must be properly labeled. No un-labeled packaged or processed foods are allowed.
- The vendor is solely responsible and liable for any claims and damages resulting from the sale of unsafe, unapproved, or unsound goods.
- Vendors must supply all materials and containers for customer sales.

**Vendor Application Form (PRINT CLEARLY)**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address:

\_\_\_\_\_

(Street, City, State, ZIP Code, County) Farm/Business

Name \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_ Texting

Available? Yes \_\_\_\_\_ No \_\_\_\_\_

Email:

\_\_\_\_\_

What product are you selling?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

By signing this application, I agree that I have read the rules and regulations of the Conroe Market Days and agree to comply with them. Further, I agree to sell only those items listed in the Vendor Application Form unless an additional request is granted later. I acknowledge full responsibility for all my actions and activities in the Market (and for those assisting me) throughout the term of the market.

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Email back to:

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